



# Schoolteachers Friendly Society ChildCare Plan

(Authorised and regulated by the Financial Services Authority)

## APPLICATION FOR CHILD MEMBERS

**IMPORTANT NOTE:** All material facts must be disclosed as they can influence the assessment and acceptance of your application. If you are in any doubt as to whether any fact is material, you should disclose it, as failure to do so may invalidate a future claim. Material facts include any visits to doctors or treatment. Please use a separate sheet if necessary. Copies of the complete application and the full terms and conditions of membership are available on request.

1. DETAILS OF THE CHILD APPLICANT (To be completed by a parent/guardian)							
Surname							
Title							
Forenames							
Name of Parent/Guardian							
Address							
		PostCode					
Telephone Number							
Date of Birth		Height		Weight			
I wish to make monthly payments of: (Insert any <b>even</b> amount between £4.00 and £70.00)					£		
Is the applicant already a member of the SFS? If so, please state their membership number:							
Please state the name and address of the applicant's doctor							
Has the applicant ever been refused admission to this or any other Friendly Society or Insurance Company, or accepted under special terms?					<table border="1"> <tr> <td>YES</td> <td>NO</td> </tr> </table>	YES	NO
YES	NO						
<i>If 'Yes' please give details below.</i>							
How much time off school has the applicant needed due to illness in the last three years?					<table border="1"> <tr> <td>Weeks</td> </tr> </table>	Weeks	
Weeks							
<i>Please also provide full details below.</i>							
Has the applicant any physical or mental disability, or have they ever suffered from Asthma, Bronchitis, Cancer, Diabetes, Epilepsy, Rheumatism, Arthritis, Back, Spinal or Orthopaedic problems, Urinary or Urinary tract disorders, Kidney, Heart or abdominal problems, AIDS or AIDS related diseases, Nervous or Psychiatric trouble?					<table border="1"> <tr> <td>YES</td> <td>NO</td> </tr> </table>	YES	NO
YES	NO						
<i>If 'Yes', please give date, nature, duration and treatment below.</i>							
Have any of the applicant's family suffered from any hereditary or generic disease?					<table border="1"> <tr> <td>YES</td> <td>NO</td> </tr> </table>	YES	NO
YES	NO						
<i>If 'Yes', please provide full details including nature of disorder, relationship to the applicant, current age or age at death, below.</i>							

2. MEDICAL HISTORY OF THE CHILD APPLICANT			
Has the applicant suffered from any complaints, or any condition for which they have received medical, surgical or psychiatric advice or treatment during the last five years, including x-rays, blood tests or specialist investigation?	<table border="1"> <tr> <td>YES</td> <td>NO</td> </tr> </table>	YES	NO
YES	NO		
<i>If 'Yes', please provide date, nature, and duration below.</i>			
<b>ADDITIONAL INFORMATION</b>			
<b>If you have answered 'YES' to any questions above, please provide full details below:</b>			

### 3. CONSENT TO OBTAIN A MEDICAL REPORT

Before we can apply for a medical report from the Doctor we need your consent. Before signing the declaration, you should know that you have certain rights under the Access to Medical Reports Act 1988. These are summarised below as follows:

- a) You can withhold your consent. If you do not give consent we may be unable to proceed with your application.
- b) You can see the report before it is sent to us, or during six months after that. If you indicate that you wish to see the report, we will inform you that we have requested a report when we contact the Doctor, you will then have 21 days to contact the Doctor to arrange access.
- c) You may ask the Doctor if he will amend any part of the report which you consider to be incorrect or misleading. If the Doctor is not in agreement, he may append your comments.
- d) Once you have seen the report, the Doctor cannot send it to us unless you consent in writing.
- e) The Doctor can withhold the report from you, or part of it if he thinks you would be harmed by reading it. Should you indicate that you do not want to see the report, but decide subsequently that you would like to, you must advise the Doctor in writing before the report is sent to us. If this happens the Doctor cannot send the report to us until you have seen it or until 21 days have expired since you made the request.

### 4. DECLARATION

I hereby apply for membership for the ChildCare Plan on behalf of the applicant and declare that I have read and understood the important note on page 1 of this Application Form. If admitted I agree to abide by the Rules, present and future, and I declare that all information supplied is true and complete and shall form the basis of the Contract between me and the Schoolteachers Friendly Society I further agree that if I have knowingly made an incorrect statement of this application, the rules of the Society will be strictly applied and entitlement to all benefits will cease.

I give consent for the Society to seek medical information from any doctor who has at any time attended the applicant concerning anything which affects the applicant's health or any treatment they may have received, or may receive in the future, and I authorise the giving of such information.

**I do not require to see any medical report before it is issued.**

*(Please delete this statement if you wish to see the report before it is sent to the Society)*

Name of Parent/Guardian

*(Correspondence will be addressed to this person )*

\_\_\_\_\_

Signature

Date

### 5. COMPLETION OF DIRECT DEBIT MANDATE

If the Direct Debit Mandate on page 3 is being completed by a person other than the parent/guardian who completed the application details above, please provide the following information for correspondence relating to payments:

Full Name \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

### 6. EXISTING MEMBER INTRODUCTION

If you were introduced by an existing member of Schoolteachers Friendly Society, please provide their details below:

Membership number (if known): \_\_\_\_\_

Full Name \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

#### DATA PROTECTION ACT 1998

By returning this form to Schoolteachers Friendly Society you consent to our processing sensitive personal data where this is necessary for the purposes of underwriting this request to join the ChildCare Plan. This information will also be used for the administration of membership and in conjunction with any future requests to increase the rate of contribution or claim benefit. This information may be disclosed to our advisers and reinsurers for the purpose of underwriting, processing and claims handling, and also to our representatives in order to keep them informed of your account and to enable them to assist you should you wish to contact them direct with any queries. Information other than medical and claims records may be used for marketing purposes and our representatives may contact you by mail and/or telephone with marketing material which we feel may be of interest to you. If you do not want to be contacted by Schoolteachers Friendly Society with marketing literature, please tick this box . You have the right to ask for a copy of the information we hold about you (for which we may charge a small fee) and to correct any inaccuracies in your information.

#### New Anti-Money Laundering Regulations

Due to a change in the regulations which require insurers like us to positively confirm the identity and current address of all applicants and payers of the Direct Debit for the ChildCare Plan, we now require the following before we can consider accepting an application:

1. The child's birth certificate;
2. An original recent utility bill in the Direct Debit payer's name at the address stated on the application (this will be returned);
3. A cheque drawn on a UK bank account in the Direct Debit payer's name in respect of the second month's contribution (the first month's contribution is free, and the Direct Debit will therefore start with the third month's contribution).

The 'ChildCare Plan' is the marketing brand name for child members of the Sickness Income Plan of Schoolteachers Friendly Society.

**When completed, this form should be sent with a completed Direct Debit Mandate (see page 3) to:**

**Schoolteachers Friendly Society, FREEPOST, 30 Mather Avenue, Liverpool L18 1BR**

**Tel: 0151 724 1930 Fax: 0151 724 1971 Email: [info@schoolteachers.org.uk](mailto:info@schoolteachers.org.uk)**

Schoolteachers Friendly Society is authorised and regulated by the Financial Services Authority

Office Use	U/w:			
Accept date:		D.D. Yes / No	Classfn: A	Start date:



**Instruction to your Bank or Building Society to pay by Direct Debit**



Please fill in this form and send it to:  
Schoolteachers Friendly Society, FREEPOST (LV1640), 30 Mather Avenue, Liverpool L18 1BR

Name and full postal address of Bank or Building Society

The Manager	Bank/Building Society
Address	
Post Code	

Originator's Identification Number

9	4	1	2	4	4
---	---	---	---	---	---

**FOR SFS OFFICIAL USE ONLY**  
This is not part of the instructions to your Bank or Building Society

Name(s) of Account Holder(s)

--

**Instructions to your Bank or Building Society**  
Please pay Schoolteachers Friendly Society Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with Schoolteachers Friendly Society and, if so, details will be passed electronically to my Bank/Building Society

Bank/Building Society A/c Number	Branch Sort Code

Reference Number

Signature(s)
Date

Bank/Building Societies may not accept Direct Debit instructions for some types of account

**This guarantee should be detached from the Application Form and retained by the payer**  
**The Direct Debit Guarantee**



- This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme
- The efficiency and security of the scheme is monitored and protected by your own Bank or Building Society
- If the amounts to be paid or the payment date changes, Schoolteachers Friendly Society will notify you 10 working days in advance of your account being debited or as otherwise agreed.
- If an error is made by Schoolteachers Friendly Society or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to us.



# Schoolteachers Friendly Society

## Key Features of the S.F.S. 'ChildCare Plan' for Children aged 5 to 17

### Its Aims

- ☆ The ChildCare Plan is designed to provide parents/guardians with financial benefits when children are ill either at home or in hospital as well as providing the opportunity to save tax-exempt for the costs of Higher Education and other major expenses.
- ☆ Membership of the ChildCare Plan is open to everyone aged 5 to 17. The opportunity to extend cover after age 18, (or taking up full time employment, whichever is earlier) may be offered at that time.
- ☆ The Plan provides a unique opportunity to help parents afford provision of professional child care during illness without the need to take time off work, and lose valuable income.

### Commitment

- ☆ A parent, guardian, relative or other individual agrees to pay a regular monthly sum for as long as they wish.
- ☆ If the member chooses to leave the Plan before age 18, there will be a penalty equal to one year's contributions.
- ☆ In the event of payment of contributions ceasing whilst still remaining a member, then the contributions will be taken from the Member's Fund until this runs out.
- ☆ The parent/guardian will need to provide an original medical certificate for all claims.

### Risk Factors

- ☆ The circumstances of the person paying the contributions may change, forcing them to cease paying contributions.
- ☆ The funds of the Society are invested, and the value of these funds may rise and fall. The interest rate and the proportion of the refund of contributions made annually to members could also vary.
- ☆ The Management Charge may rise or fall during the period of membership.

## The ChildCare Plan : Your Questions Answered

### How does one join?

Quite simply, by the parent/guardian completing the Application Form. If the child is in good health, there is no need even for a medical examination.

### How much does it cost?

A level of contribution can be chosen, rising from a minimum of £4 per month, in £2 increments up to the maximum, currently £70. A Management Charge (currently 50p per month) will be payable in addition, and both are normally payable monthly by Direct Debit. An application to apply to increase or reduce contributions can be made at any time.

### Does the child have to be hospitalised for benefit to be paid?

No! If we receive an original medical certificate, we will pay Sickness Benefit from the **first day** of the medical certificate, whether the child is in hospital or at home. Weekends and school holidays are also included, so as to provide cover **all year round**. The cover provided is on a worldwide basis, not restricted to the U.K.

### How much Sickness Benefit would be received?

The level of benefit depends upon the rate of contribution and the amount built up in the Fund set up for the member, but £40 per month contribution will provide £280 of Sickness Benefit per week. Whatever contribution is paid in each month becomes the Sickness Benefit per day. Sickness benefit for child members is paid direct to the parent/guardian.

### What is this "Member's Fund"?

At the end of each year, the Society returns a proportion of contributions to members by crediting this to their fund. Currently this is 45%. This percentage could go down as well as up in future. In addition, interest on the balances in Members' Funds is currently tax-exempt\*.

### What happens to the Member's Fund if the child is seldom or never ill?

The money in the Fund continues to grow each year and is invested by us in a range of officially approved securities earning interest.

### Can money be withdrawn from a child's Member's Fund?

Child Members' Funds only allow for a withdrawal of up to 25% of the Fund on reaching age 11 (payable to the parent/guardian); normal withdrawal rules apply from age 18 onwards.

### Is there an example to help me understand the Plan?

Yes, you will find an example enclosed on a separate sheet. When looking at this, it is important to remember that the ChildCare Plan is an insurance for benefit when a child is ill, not just an investment plan. Nevertheless there is an investment element and the information given is intended to assist your understanding of this. We have had to make assumptions for the example that no withdrawals from the Fund or sickness benefit have arisen.

### How much is taken from the Member's Fund when the child is ill?

Only a proportion of Sickness Benefit comes from the Member's Fund, the balance coming from the Society's own funds. For example, in the case of a child, 25% of the Sickness Benefit would be taken from the Member's Fund, and 75% would be paid by the Society. If the Fund becomes exhausted, sickness benefit ceases until the following January (but see the question later on the Deposit Account facility).

### **Can contributions be changed later?**

Yes. If circumstances change, contribution levels can be reduced (subject to the minimum) or application made to increase contributions at any time. Acceptance of applications to increase contributions is dependent upon the health record of the member.

### **What happens when the child reaches 18 or takes up full time employment?**

The Society will consider at that time offering continuation of membership as a member of the adult Sickness Income Plan. If for any reason membership is not continued, all monies held by the Society will be returned to the member without penalty. Adult membership can continue up to age 70.

### **Can children vote at the Annual General meeting of the Society?**

Only when they reach age 16.

### **How does the Deposit Account work?**

Members of the ChildCare Plan can have money invested with us in a separate Deposit Account, very much like a Building Society, except that some of the money in this account can also be used to extend sickness benefit. The maximum annual deposit is four times the annual contribution to the ChildCare Plan and an attractive rate of tax-exempt\* interest is paid on these accounts. Money lodged to the Deposit Account can be withdrawn without penalty at any time, and provides an ideal tax-exempt\* way to save for holidays, major purchases and the costs of Higher Education.

### **Good advice to new members...**

New members are advised to place some money in a Deposit Account in addition to paying monthly contributions. This money could be used to provide benefit in the period between joining the Society and the following January when a new member would not otherwise qualify.

## **Further Information**

**What is a Friendly Society?:** Through the ages, people of all trades and classes combined together to help themselves and each other in the best possible way - a truly *friendly* way. The committees of these societies were voluntary and enthusiastic and included among their purposes the provision of relief to members in times of hardship. The traditional value of mutual self help is still in fashion, and many people feel it is both right and prudent now to make provision against ill-health to supplement any other income and to save for the future.

**Who is the Schoolteachers Friendly Society? :** The Society is a Registered Friendly Society and was founded in Liverpool in 1922. Since then it has grown enormously, as evidenced by its current £32m. assets. Membership of the ChildCare and adult Sickness Income Plan is open to everyone. Broadly speaking, the Society is an improvement on a cross between an insurance company and a building society - an organisation where you can make provision for the unexpected (i.e. insure against illness), save tax-exempt for the future (unlike a building society where interest is subject to taxation at source), and at the same time share in the assets and profitability as a member. In addition we offer Tax-exempt Investment Policies which combine life assurance with tax-exempt savings, also available to anybody. Please ask for details.

**\*Tax-exempt status and Taxation:** Friendly Societies currently enjoy a special taxation status. Sickness Benefit is not currently liable for income tax, and money in Members' Funds and Deposit Accounts also benefit from special tax concessions available to tax-exempt funds. This means that no tax is paid by the Society on capital gains or income received from cash deposits and fixed interest securities. No tax is payable by members on the interest on funds received by them or on withdrawal of those funds. It should be remembered that the levels and basis of taxation might change.

**Cancellation Rights:** After a proposal is accepted, we send a Cancellation Notice out which gives the right to cancel at any time during the 30 days after it is received. If a decision is made to cancel during this period, then all money already paid will be refunded in full.

**Queries and Complaints:** For further information or if you wish to complain about any aspect of the service you have received please contact the Chief Executive of the Society. If your complaint is not dealt with to your satisfaction you can then complain to the Financial Ombudsman Service, South Quay Plaza, 183 Marsh Wall, London E14 9SR, telephone 020 7964 1000. Making a complaint will not prejudice rights to take legal proceedings.

**Compensation:** Information on compensation arrangements is available from Schoolteachers Friendly Society on request. The investment will have the security provided by the Financial Services Compensation Scheme.

**Further Information:** More detailed information about the Plan can be found in our colour brochure. If you would like a copy, please ask.

## **The Schoolteachers Friendly Society**

**30 Mather Avenue, Liverpool L18 5HS**

**Tel: 0151 724 1930 Fax: 0151 724 1971 Email: [info@schoolteachers.org.uk](mailto:info@schoolteachers.org.uk)**

**Web-site: [www.schoolteachers.org.uk](http://www.schoolteachers.org.uk)**

The Schoolteachers Friendly Society is a member of the Association of Friendly Societies and is authorised and regulated by the Financial Services Authority

# ChildCare Plan - An Example for You

Name	Any Child	
Age at entry	10	
Monthly Contributions	£20	(plus Monthly Management Charge of 50p)
Sickness benefit per day	£20	
Assumed term	7 Years	

If your Investment grew at 4% a year, then your fund at end date would be	£ 767
If your Investment grew at 6% a year, your fund at end date would be	£ 815
If your Investment grew at 8% a year, your fund at end date would be	£ 866

These figures are examples and are not guaranteed - they are not minimum or maximum amounts. What you get back depends on how your investments grow, whether you withdraw money, and how much sickness benefit you receive.

You could get back more or less than this.

All Friendly Societies use the same rates of growth for illustration, but their charges vary.

Do not forget that inflation would reduce what you could buy in the future with the amounts shown.

## The Early Years

Warning - If you cash in during the early years you could get back less than you have paid in.

The last two columns assume that investments will grow at 6% a year

Year	Total paid in to date	Deductions for Sickness Fund and Monthly Fee	Effect of Deductions and Expenses to Date	What you might get back
	£	£	£	£
1	246	138	246	0
2	492	276	534	-27
3	738	414	697	86
4	984	552	874	202
5	1,230	690	1,065	322

## The Later Years

Year	Total paid in to date	Deductions for Sickness Fund and Monthly Fee	Effect of Deductions and Expenses to Date	What you might get back
	£	£	£	£
7	1,722	966	1,496	815

## What are the deductions for ?

The deductions include the cost of sickness benefits, commissions, expenses, charges, any surrender penalties and other adjustments.

The last line in the table shows that over the full term, the effect of the total deductions for the Sickness Fund, monthly Fees and expenses could amount to : £1,496

Putting it another way, leaving out the cost of Sickness Benefits, this would have the same effect as bringing the investment growth rate used from 6% per annum down to 1.4%

## How much will the advice or introduction cost ?

The Schoolteachers Friendly Society will pay a Local Secretary, Local Representative or Introducer £75 should you proceed with this Plan after introduction by them. A Local Secretary (if you have one) will also receive annual payments equal to 3% of your contributions to the Plan. These payments are paid for out of the deductions, and are intended merely to defray their reasonable expenses.